



**TALLY ERP9
VIDEO COURSE**

**DETAILED
TALLY SYLLABUS**

~~Don't just learn Data Entry in Tally..~~

**Learn Complete Accounting and
Taxation System with Industry Experts.**

About Course



Industry Expert Trainers

Learn from experienced & expert faculties who provide you in-depth knowledge in Tally with Practical Examples & Case Studies



C.A. Approved Course

The entire course of Tally ERP-9 is approved by certified Chartered Accountant and Business Experts. You will get industry insights



Course Certification

We conduct online examination and you will be awarded with course completion certificate in Tally ERP9 Accounting.

What our Students Say..



I am a Businessman. I was not able to get Reports from Tally ERP9 for decision making. But the Video Tutorials covers all the topics and reporting formats which a businessman must know to make proper and timely decision making in his company.

DIPEN SHAH – Business Owner



I am from South Africa. I learned Tally ERP9 Course through Video Training mode. Thanks to Viral Sir for not only teaching me through his Videos but he was very much supportive in solving my doubts and queries. Right now I am able to handle Accounting of a Super Store.

PAYAL PATEL – South Africa



I learned Tally in my CA Training also. But the Video Training Course by Mr. Viral Jadhav covers in-depth insights; and he not only teach Accounting in Tally but he also teach us when and how to implement the Features in Tally ERP9. I strongly recommend this course.

YOGESH LAKHANI – Chartered Accountant

DETAILED SYLLABUS

Module 01 : User Interface and Company Management

- Section 01 : Introduction to Tally ERP9
- Section 02 : Installing Tally ERP9 License Server
- Section 03 : Creating a Company
- Section 04 : Data Path for Tally ERP9 Companies
- Section 05 : Altering and Deleting Company
- Section 06 : Gateway of Tally and User Interface

Module 02 : Masters – Ledgers

- Section 01 : Understanding Ledgers
- Section 02 : Creating Ledgers
- Section 03 : Creating Multiple Ledgers
- Section 04 : Altering and Deleting Ledgers
- Section 05 : Practical Examples

Module 3 : Masters – Groups

- Section 01 : Understanding Groups
- Section 02 : Creating Groups
- Section 03 : Altering and Deleting Groups
- Section 04 : Practical Examples

Module 4 : Masters - Billwise Debtors and Creditors Ledgers

- Section 01 : Using Practice Files
- Section 02 : Configuring Billwise Details
- Section 03 : Examples on Creating Billwise Ledgers

Module 5 : Payment Voucher

- Section 01 : Understanding Default Vouchers
- Section 02 : Payment in Single Entry Mode (Examples)
- Section 03 : Payment in Double Entry Mode (Examples)

Module 6 : Day Book

- Section 01 : Understanding Day Book Reports
- Section 02 : Altering and Deleting Transactions

Module 7 : Pre-Allocation of Bills

- Section 01 : Pre-Allocation of Bills
- Section 02 : Practical Examples

Module 8 : Receipt Voucher

- Section 01 : Understanding Receipt Vouchers
- Section 02 : Practical Examples

Module 9 :Contra and Journal Voucher

- Section 01 : Understanding Contra for Banking
- Section 02 : Practical Examples on Contra Vouchers
- Section 03 : Practical Examples on Journal Vouchers

Module 10 : Cheque Printing

- Section 01 : CTS Cheque Printing System
- Section 02 : Practical Examples

Module 11 :Masters : Inventory

- Section 01 : Understanding Inventory
- Section 02 : Integrating Accounts and Inventory
- Section 03 : Practical on Stock Group
- Section 04 : Practical on Godown and Locations
- Section 05 : Practical on Stock Category
- Section 06 : Practical on Units of Measure
- Section 07 : Practical on Stock Items
- Section 08 : Manual Stock Valuation without Inventory

Module 12 : Goods and Services Tax (GST)

- Section 01 : About Goods and Services Tax (GST)
- Section 02 : Activating Tally in GST
- Section 03 : Setting Up GST (Company Level, Ledger Level or Inventory Level)
- Section 04 : GST Taxes & Invoices
- Section 05 : Understanding SGST, CGST & IGST
- Section 06 : Creating GST Masters in Tally

Module 13 : Purchase Voucher with GST

- Section 01 : Updating GST Number for Suppliers
- Section 02 : Practical on Intra-State Purchase Entry in GST (SGST + CGST)
- Section 03 : Practical on Inter-State Purchase Entry in GST (IGST)
- Section 04 : GST Purchase Entry for Unregistered Dealer in Tally
- Section 05 : Reverse Charge Mechanism Entry for GST in Tally

Module 14 : Sales Voucher with GST

- Section 01 : Updating GST Number for Suppliers
- Section 02 : Practical on Intra-State Sales Entry in GST (SGST + CGST)
- Section 03 : Practical on Inter-State Sales Entry in GST (IGST)
- Section 04 : Printing GST Sales Invoice from Tally ERP9 Software

Module 15 : GST Reports and Returns

- Section 01 : GSTR 1 in Tally
- Section 02 : GSTR 1 Return Filing
- **OTHER TOPICS ARE UNDER UPDATION. YOU WILL GET NEW VIDEOS ALL UPDATES TILL 1 YEAR ABSOLUTELY FREE.**

Module 16 : Billing Features

- Section 01 : Zero Valued Entries
- Section 02 : Different Billing and Actual Quantity
- Section 03 : Additional Cost of Purchase
- Section 04 : Discount Column on Invoices

Module 17 : Purchase Order Processing

- Section 01 : Purchase Order Process
- Section 02 : Purchase Order Voucher with Examples
- Section 03 : Receipt Note (Inventory) with Examples
- Section 04 : Rejection-Out Voucher with Examples

Module 18 : Sales Order Processing

- Section 01 : Sales Order Process
- Section 02 : Sales Order Voucher with Examples
- Section 03 : Delivery Note (Inventory) with Examples
- Section 04 : Rejection-IN Voucher with Examples

Module 19 : Debit and Credit Notes

- Section 01 : Debit Note Returns with Examples
- Section 02 : Credit Note Returns with Examples

Module 20 : Bank Reconciliation

- Section 01 : Understanding BRS Process
- Section 02 : Practical Examples

Module 21 : Price List

- Section 01 : Price Listing Masters
- Section 02 : Practical Examples

Module 22 : Credit Limit

- Section 01 : Credit Limits for Customers
- Section 02 : Practical Examples

Module 23 : Stock Transfers

- Section 01 : Understanding Stock Transfers
- Section 02 : Practical Examples

Module 24 : Manufacturing Vouchers

- Section 01 : Bills of Materials
- Section 02 : Practical Examples
- Section 03 : Job Costing and Examples

Module 25 : Batch Wise Details

- Section 01 : Understanding Inventory Batches
- Section 02 : Practical Examples

Module 26 : Re-Order Level

- Section 01 : Understanding ROL
- Section 02 : Practical Examples

Module 27 : Interest Calculations (Auto Mode)

- Section 01 : Activating Interest Calculations
- Section 02 : Practical Examples

Module 28 : Voucher Types and Class

- Section 01 : Voucher Types and Masters
- Section 02 : Practical Examples
- Section 03 : Voucher Class and Masters
- Section 04 : Practical Examples

Module 29 : Point of Sales

- Section 01 : Understanding POS
- Section 02 : Practical Examples

Module 30 : Scenarios and Optional Vouchers

- Section 01 : Scenario Management
- Section 02 : Practical Examples of Optional Vouchers
- Section 03 : Scenario Reporting

Module 31 : Budgets and Controls

- Section 01 : Budget Masters and Configurations
- Section 02 : Practical Examples
- Section 03 : Budget Reporting and Analysis

Module 32 : Cost Centres and Cost Categories

- Section 01 : Understanding Cost Centres
- Section 02 : Practical Examples
- Section 03 : Understanding Profit Centres
- Section 04 : Practical Examples

Module 33 : Party Ledger Analysis

- Section 01 : Customer and Supplier Balance Checking
- Section 02 : Customer and Supplier Bill Wise Checking
- Section 03 : Overdue Payables and Receivables
- Section 04 : Outstanding Reports and Printing
- Section 05 : Confirmation of Accounts
- Section 06 : Negative Ledgers Report

Module 34 : Purchase and Sales Reporting

- Section 01 : Analysing Purchase and Sales Register
- Section 02 : Analysing Debit and Credit Note
- Section 03 : Overdue Payables and Receivables
- Section 04 : Outstanding Reports and Printing

Module 35 : Stock Analysis and Reports

- Section 01 : Stock Registers
- Section 02 : Stock Valuation
- Section 03 : Stock Transfer Report
- Section 04 : Negative Stock Report
- Section 05 : Record Physical Stock and Shortage
- Section 07 : Stock Entry without Perpetual Inventory

Module 36 : Cash and Bank Reports

- Section 01 : Cash Book and Bank Book
- Section 02 : Stock Transfer Report
- Section 03 : Negative Stock Report

Module 37 : Search, Filter and Sorting

- Section 01 : Searching and Finding particular entries
- Section 02 : Sorting with Alias, Numbers and Texts
- Section 03 : List of Ledgers and Groups

Module 38 : Financial Reports

- Section 01 : Trial Balance
- Section 02 : Profit and Loss Account
- Section 03 : Balance Sheet
- Section 04 : Working Capital
- Section 05 : Cash Flow and Fund Flow Statements

Module 39 : Multi Language

- Section 01 : Practical on Multi-Language

Module 40 : Export, Import, Backup and Restore

- Section 01 : Export and Import Formats
- Section 02 : Practical Examples
- Section 03 : Data Backup and Restore

Module 41 : Tax Deducted at Source (TDS)

- Section 01 : Understanding TDS
- Section 02 : Creating TDS Masters
- Section 03 : Practical Examples
- Section 04 : TDS Payment
- Section 05 : Tax Reports and Tax Forms

Module 42 : Payroll Accounting

- Section 01 : Understanding Payroll
- Section 02 : Pay Heads and Categories
- Section 03 : Employee Details and Salary Details
- Section 04 : Attendance Entries
- Section 05 : Salary Payment Examples
- Section 06 : Paysheet and Pay Slips

Module 43 : Finalization Entries

- Section 01 : Finalization Process
- Section 02 : Depreciation Entries
- Section 03 : Creating General Reserves
- Section 04 : Provision for Taxation
- Section 05 : Bad Debt Reserves
- Section 06 : Partnership Firm - Transferring Profits
- Section 07 : Outstanding Expenses and Accrued Income
- Section 08 : Changing Financial Year

Module 44 : Data Security

- Section 01 : Security Control Setup
- Section 02 : User Security Control

Module 45 : Tally Audit

- Section 01 : Understanding Tally Audit
- Section 02 : Auditing Ledgers and Vouchers

Module 46 : Tally Synchronization

- Section 01 : Configurations
- Section 02 : Practical on Tally Synchronization

Module 47 : Multi-Currency

- Section 01 : Configuring Multiple Currencies
- Section 02 : Entries for Foreign Transactions
- Section 03 : Forex Gain and Loss

Module 48 : Printing Reports

- Section 01 : Sales Invoice
- Section 02 : Printing Payment and Receipt Vouchers
- Section 03 : Printing Various Other Reports

Module 49 : Miscellaneous

- Section 01 : Inserting Vouchers
- Section 02 : Duplicating Entries
- Section 03 : Split Company Data
- Section 04 : Merge Tally Companies

Module 50 : Shortcut Keys

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Ok Viral Sir..

How Will I Get Training ?

Is it Online or Offline ?

Course Delivery Method :



“Learn at your Own **Time** : Own **Speed** : Own **Place**”

*Once you subscribe for the course, we will send you **download link** or we can also courier you **DVD (Videos + eBook PDF)**; and you can learn from step by step training videos using eLearning App.*

Generally it takes 1 to 2 Months to Complete the Course.

Is it Difficult to Learn ?



**Absolutely Not. We will teach you through
Step-by-Step Videos. You just need basic
knowledge of Computers and Internet. It will
be in Simple Hing-lish Language.**

What About Update ?

Even after completion of course, we will send you new videos for updates happening in Tally Software & Government Taxes till 1 year.

Exam and Certification

Once you are confident, you can opt for online examination which will be in MCQ Format (Multiple Choice Questions).

Passing Marks is 60% and you will get 3 attempts.

On successful passing in exams you will be awarded with **Tally Expert Certification.**

Course Features :



Effective Lessons

Topics are explained through step by step process in a very simple language which is easy for students to understand and learn.



Video & eBooks

We have two options; viz. 1) Video Tutorials in Hindi; and 2) eBook Course Material in English Language all Tally Topics.



Planned Curriculum

The entire Tally Online Course is designed to meet the requirements of industry and are approved from C.A. & Business Experts.



Free Update

We update our Tally Online Course from time to time and you will get New Videos & eBooks for updates absolutely free till 1 year .



Certification

We conduct online examination in MCQ Format and you will be awarded with Tally Expert certificate on passing exams.



Practice Files

We provide you Tally Practice Companies so that you can focus on the Topic you want to learn in a more Practical Way.

How Can I Enroll ?



**You can enroll right now by making Online
Fees Payment of ₹ 1,800/-**

PAY ONLINE

BANK DETAILS

Have Questions ?

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